Reception Class Information

Transition is a process not an event. Please let us know if there is anything we need to know or can do to help your child settle into school.

Meet the Team



Mrs Chester – Class Teacher



Miss Ord-Hume – Nursery Nurse/EYP

LSA (TBC)/Ms Thomas– Teaching Assistant – in class daily

Mrs Kola/Mrs Madireddi – HLTA – PPA cover

Mr Ramplin – EYFS Lead

Attendance and Punctuality

▫ Bell rings at 8.40am – children need to be in the line on the top playground. The children are collected at this time. Staff will assist your child in the classroom so that they learn and follow the morning routine.

▫ 9.00am lessons start promptly

▫ Lateness
• Just 5 minutes of lateness each day adds up to 25 minutes of lesson time – this is the equivalent of missing a whole phonics session in a week.

▫ Consistent attendance means children have best opportunities for:
• Making progress in their learning.
• Developing strong friendships.
• Understanding that their education is important.
• Missing days mean they miss learning.

▫ School ends at 3.15pm.

Daily Routine

▫ 8.40am children line up and are collected – we say goodbye in the playground and take them down the ramp into class.

▫ Day is structured
- Carpet time
- Self chosen learning and group times.

This structure is throughout the day so that the children have 3 carpet sessions and 3 play based sessions each day.

▫ Visual timetable in class to help support the children in their understanding of the day.

Daily Routine

8.50am Register
9.00am Phonics
9.20am Group time and child initiated activities
10.20am Snack and break time (top playground)

10.40am Maths
11.00am Group time and child initiated activities
12.00 Lunch

1.15pm Register
1.20pm Topic
1.40pm Group time and child initiated activities
2.40pm Snack time
2.50pm Class time – singing and story
3.15pm Home time

Snack and Drinks

Morning Break

▫ Children may bring in **one** healthy snack.
• Send snacks in a small named box – separate to their lunch box.
▫ Healthy choices – fruit, cereal bar, yoghurt, cheese

No chocolates/biscuits/sweets/crisps. Grapes must be cut up into quarters.

We are a nut-free school due to allergies. Please check labels for nuts eg chocolate spreads.

• Labelled water bottle.
▫ Water ONLY in bottles.

• Don't put water bottles in book bags.

▫ Afternoon Snack Time • Fruit is provided by school • Milk is available

Uniform

- Uniform is compulsory from Reception onwards

- Bottle green jumper/cardigan – school logo or plain.
- White polo shirt – school logo or plain.
- Grey dresses, skirts, trousers.
- Sensible black school shoes – we play out a lot and children need sturdy footwear for their daily play. Velcro shoes are preferred unless your child can independently tie their shoe laces.
- Warm coat, hat and gloves for the winter – we use the outside area throughout the winter.
In the warm weather – send in a hat.
- School book bag – no backpacks as we don't have the space to store these.

LABEL ALL ITEMS OF CLOTHING

PE

Tuesday is our PE day:

Indoor– dance and gym focus
Outdoor – games and skills.

PE Kits White t-shirt – plain or with school logo, pair of black shorts.

Indoor PE – is in bare feet – it's safer.

On Tuesdays, please send in your children wearing their PE kit.

LABEL ALL ITEMS OF CLOTHING

School Ready

- Listening
- Instructions
- Concentration
- Name recognition
- Toileting
- Dressing

Lunch

- Hot dinners need to be ordered online – the office will provide the information to do this.
- Please order the night before.
- Jacket potato is always an option.

- Either order a hot dinner or send in a packed lunch

- Canteen – hot dinners eaten here and knives and forks are used. Packed lunches eaten here.

- Healthy choices, send in cutlery if required to eat lunch from home.
- If you have any worries or difficulties regarding your child's eating please let us know.

Reading

▫ Provided with plastic wallet, this will contain:
• Reading record • Phonics book • RWI phonics book

Reading book reading record – please fill this in when you read together at home. ▫ Read at home daily ▫ Re-read books ▫ Tell the story in their own words ▫ Ask questions and find the answers in the story ▫ Use the pictures and the words together ▫ Point to the words whilst reading ▫ Practise a phonics sound each day.

Bring reading books and reading records each day – they may be reading with an adult.

Please care for books:

• Please don't put them in with water bottles – leaks happen.
• Please keep them out of reach of younger siblings.
• Please make sure to return them.
• Please let us know if books are damaged.

Read, Write, Inc

- School phonics program:

• New sound each day
• Phrase with the sound
• Handwriting practice
• Reading the sound
• Repetition
• Correct pronunciation of the sound – see school website for link
• We do not learn the letter names to avoid confusion

- Writing

• Letters are introduced in lower case
• Practise name writing with a capital letter and then lower case

Maths

- Practical
- Counting
- Subitising (counting with your eyes)
- Recall
- Facts to 5 and 10
- Addition and subtraction
- Counting reliably to 20
- Numicon

Homework and Newsletter

▫ Each half term you will receive a newsletter outlining what we will cover in class with the children.

▫ Homework grid
- English, maths and topic activities
- Complete one activity per week in addition to reading
- We will provide a homework book to complete tasks – this will need to be kept in their bookbag. Instructions are on the grid.

Upcoming Events

Key Dates:
Children who do not attend our nursery will have a Home Visit in July. This is where some of the Reception Staff will come and see you at home to help with transition.
Staggered start days: **Wednesday 2nd September until 12:15pm, Thursday 3rd September until 1:15pm (stay for lunch).**
First full day of school: **Friday 4th September until 3:15pm.**
Parent workshops and meetings – Meet the Teacher Meeting – **Monday 7th September at 3:15pm.**

There will also be a Phonics Workshop in September.
Term holidays – holidays are not authorised in term time.

Parent Information

Upcoming parent workshops – dates to be confirmed.

School website – there is lots of information and links.

Find the link on the Coley Primary school website:

Children>Year Groups>Reception

Staying in Touch

Communication methods:
School website/newsletter –
www.coleyprimary.reading.sch.uk
Parent-teacher meetings
Email/phone – the school phone number is 01189375461, if your child is absent you can email:

Absences@coleyprimary.reading.sch.uk

If you have any question or concerns please just come and see us!

The Reception class team are looking forward to welcoming your child in September and we wish you a lovely summer holiday.